

Marion Carson School – School Council Meeting

Tuesday Jan 20, 2026 6:30pm (online)

Attendance:

Kim H., Jenny H., Laura C., Tracy O., Devon K., Jenn A., Alina K., Shu W., Huong L., Deborah S., Rachel G., Vanesse L., Andrew C., Amangi J.

- 1. Introduction and Call to Order at 6:36pm (Kim H.)**
 - a. Land Acknowledgement by Devon K.
 - b. **Motion:** Does your School Council approve the presented minutes from the Nov 18, 2025 meeting?
 - i. Moves: Laura C.
 - ii. Second: Jenny H.
 - c. **Motion:** Does your School Council adopt the Jan 20, 2026 agenda as presented?
 - i. Moves: Jenny H.
 - ii. Second: Laura C.
- 2. Executive Update (Kim H.)**
 - a. Introduction of School Council Executive and meeting overview
 - i. Chair: Kim H.
 - ii. Vice Chair: Laura C.
 - iii. Treasurer: Jenny H.
 - iv. Secretary: Jenn A.
 - b. Additions to Agenda
 - i. No additions
- 3. Principal's Report (Huong L.)**
 - a. Staffing Updates
 - i. Hired a new Education Assistant, Ms. Madiha Iftikhar, for 20 hours/week to further support student learning and complexity. We look forward to welcoming her on January 26, 2026.
 - b. School Planning and Engagement
 - i. We know we make better decisions to support student learning when we build understanding and work together. That is why we'll be sharing information about school planning and asking you to share your perspectives.
 - ii. We will be sharing at the February School Council meeting and will gather feedback from parents in attendance.

- iii. During this engagement, you will have the opportunity to
 - 1. Learn about school planning, which includes the school development plan, school budget, and school fees.
 - 2. Learn about how the school development plan sets the overall focus and direction for a school to improve student learning outcomes.
 - 3. Learn about how the school budget provides funding to implement our school development plan.
 - 4. Learn about school fees and why they are necessary.
 - 5. Participate and provide feedback.
- c. Report Cards Go Live on MyCBE - February 24, 2026
 - i. Live for viewing on your MyCBE Account from February 24, 2026 to May 29, 2026.
 - ii. We encourage ongoing communication between home and school about your child's learning.
 - iii. Any questions about your child's report card or learning should be directed to your child's teacher.
 - iv. You can also review the CBE's website for some helpful resources around Understanding Assessment & Reporting.
- d. School Development Plan / School Improvement Results Reporting
 - i. School Improvement Results Reporting, School Development Plan, and Report on Fees are no longer drafts and are posted to the school website.
- e. Summary of upcoming events

4. Teacher's Educational Report (Shu W.)

5. Committee Reports

- a. Fundraising (Deborah S.)
 - i. Fun run on May 2.
 - ii. Hockey fundraiser - slips will go home in backpacks soon.
 - iii. Growing Smiles hanging basket and annual flowers fundraiser - info to come.
 - iv. Hoping to get Chipotle and Matador dinner nights coming up.
 - v. Pedalheads is going on right now - use code MARION26 (\$25 discount and \$25 goes to school).
- b. Fun Lunch (Kim H.)

- i. Subway is our official vendor for the rest of the year (less waste, easy to deal with).
- c. Casino - N/A
- d. Special Events (Kim H.)
 - i. Potluck date to be confirmed (treats, snacks, drinks).
- e. Accessible Creative Playground - N/A
- f. Book Fair - N/A
- g. Naturalization and Play Area Project - N/A
- h. Marion's Meadow - N/A
- i. Parent Education (Deborah S.)
 - i. In March, a police constable is going to come speak to us about child predators (online and in person). Topics discussed will be difficult for some to hear. Presentation will be on Zoom and in person (Zoom link will be shared with FEO).
- j. Apparel - N/A

6. New Business – N/A

7. Meeting Adjournment at 6:57pm (Kim H.)

- a. Moves: Kim H.
- b. Second: Laura C.

Marion Carson School - Parent Association Meeting

Tuesday Jan 20, 2026 7:10pm

Attendance:

Kim H., Jenny H., Laura C., Tracy O., Devon K., Jenn A., Alina K., Shu W., Huong L., Deborah S., Rachel G., Vanesse L., Andrew C., Amangi J.

- 1. Introduction and Call to Order at 6:58pm (Kim H.)**
 - a. **Motion:** Does your Parent Association approve the presented minutes from the Nov 18, 2025 meeting?
 - i. Moves: Jenny H.
 - ii. Second: Laura C.
 - b. **Motion:** Does your Parent Association adopt the Jan 20, 2026 agenda as presented?
 - i. Moves: Laura C.
 - ii. Second: Jenny H.
 - c. Additions to Agenda – N/A
- 2. Executive Update (Kim H.)**
 - a. Need someone from the parent community to review financials in March.
 - b. Reviewer does not need to be an accountant, but should be familiar with financial statements.
 - c. Date range for review is March 2025 to March 2026.
- 3. Committee Reports**
 - a. Fundraising
 - i. Purdy's sales were \$4171 and we raised \$1144. Thank you to everyone who volunteered handing out bags of chocolates.
 - ii. Possibility of spring Purdy's fundraiser was raised and Jenn A. is going to confirm if we are too late to secure a delivery date before Easter.
 - iii. Bottle Drive raised \$583; hope to do another in early March and possibly May to coincide with Fun Run.
 - b. Fun Lunch - N/A
 - c. Casino - N/A
 - d. Special Events (Kim H.)
 - i. Movie night total was \$615 after paying for license. Last movie night for the year. Need extra event insurance if no CBE representative is available at future movie nights.
 - e. Accessible Creative Playground (Tracy O.)

- i. Received CFEP grant for \$125k.
- ii. Waiting to hear back on 2 grants. Will hear back mid to end of April.
- iii. Trying to connect with different service clubs, like Kiwanis.
- iv. Just received a new playground design. CBE will not approve two pieces from our previous design. Design is still in flux to accommodate CBE requirements.
- v. Tracy O. is investigating Kal Tire grant, but there is only one and it's Alberta wide.
- vi. Playground funds must be received by the end of summer, if we build this summer.
- vii. We are fortunate that CBE has agreed to pay for cost of removal of old playground, which CBE doesn't do anymore.
- viii. Tracy O. will follow up on whether scrap metal from old playground can be sold to fund new playground.
- ix. Discussion around other Varsity playgrounds that are coming to end of life. Varsity Community Association started playground committee, but no progress has been made.
- x. We have a new representative from Variety. As we don't have a lot of fundraising capacity we will be focussing on grants and service club donations. Most grants are Canada wide so there is a lot of competition.
- xi. 50/50 raffle raised approximately \$1200.

f. Book Fair - Rachel G.

- i. Made around \$1400 from fall book fair. We are booked for next fall. Someone has been identified to potentially take over the book fair for next year. When we sell during the day we make a lot more money, which is something to consider for next year.

g. Naturalization and Play Area Project - N/A

h. Marion's Meadow – N/A

i. Parent Education Coordinator – N/A

j. Apparel Coordinator – N/A

4. **Treasurer Report (Jenny H.)**

- a. Reviewed revenues to date this year.
 - i. Variety donations collected for playground to date are around \$1-2k.
- b. Reviewed expenses to date this year.
- c. Approximately \$11-12k in bank account currently.
- d. Expecting Casino amount to be released in Feb.

- e. CFEP money will go into general account. Discussion followed around procedure for sending money to Variety given large amount of grant.
- f. Donations of around \$200-300 have been collected from recent school events to be put toward the playground.

5. Requests, New Business, Proposals, Additions from 1c

6. Meeting Adjournment at 7:43 pm (Kim H.)

- a. Moves: Laura C.
- b. Second: Kim H.